

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE SPECIAL MEETING MINUTES
NOVEMBER 19, 2020, 7:00 P.M.**

**VIA CONFERENCE CALL: Dial In: 1-855-774-8852; Access Code 7589919790
OR
IN PERSON LIMITED TO THE FIRST 13 REGISTERED
TO REGISTER EMAIL: CLERK@NORTHHANOVERTWP.COM**

CALL TO ORDER Mayor DeBaecke called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor DeBaecke

ROLL CALL: Mayor DeBaecke
Deputy Mayor Doyle
Committeeman Forsyth
Committeeman Kocubinski
Committeeman O'Donnell

Absent: None

Also Present: Township Clerk Picariello

SUNSHINE STATEMENT: “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle		X	X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor DeBaecke	X		X			

ORDINANCE – ADOPTION

2020-11 An Ordinance Amending the Township Code of the Township of North Hanover by Creating Part-Time Position of the “Custodial Supervisor” and Establishing Requisite Duties, Responsibilities and Salary for Said Position

**ORDINANCE 2020-11
COUNTY OF BURLINGTON
TOWNSHIP OF NORTH HANOVER**

AN ORDINANCE AMENDING THE TOWNSHIP CODE OF THE TOWNSHIP OF NORTH HANOVER BY CREATING PART TIME POSITION OF “CUSTODIAL SUPERVISOR” AND ESTABLISHING REQUISITE DUTIES, RESPONSIBILITIES AND SALARY FOR SAID POSITION

WHEREAS, the Township Committee of the Township of North Hanover believes that it is in the best interest of the Municipality to create a new full-time position entitled “Custodial Supervisor”; and

WHEREAS, the Custodial Supervisor shall be responsible for the daily upkeep and maintenance of all municipal buildings and grounds and will work in conjunction with the Township’s Road and Public Grounds Service Director, vendors/third party contractors utilized by the Township for snow removal and salting and grass cutting and/or other public works related contracts to ensure that the Township’s buildings and grounds are being properly maintained; and

WHEREAS, the Township Committee further desires to establish the duties, responsibilities, and salary range for said position.

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of North Hanover as follows:

SECTION 1. The position of “Custodial Supervisor” be and hereby established as a part-time position and the rate of salary of the employee who is appointed to said position is hereby fixed in the following schedule:

TITLE

PER HOUR

Custodian Supervisor

Range \$16.00 - \$22.00

SECTION 2: Duties and Responsibilities: The Custodial Supervisors shall be responsible for work involving the assignment and supervision of custodial/grounds/maintenance employees, third party contractors and/or vendors, at the case may be, who are hired or contracted with by the Township to maintain the cleanliness, sanitation and necessary repairs of Township Buildings and Grounds, including the Green Acres Schoolhouse Road Park. The Custodial Supervisor is responsible for training new employees in proper custodial/grounds procedures for the use of manually operated tools, powered tools or machinery, cleaning compounds, solvents, and chemicals. The Custodial Supervisor will also work in conjunction with the Township’s Road and Public Grounds Service Director, vendors and/or third-party contractors utilized by the Township for snow removal, salting, grass cutting and/or other public works related contracts. The Custodial Supervisor shall also perform daily duties as needed in support of the departmental mission and report to the Administrative Liaison.

SECTION 3. All Ordinances inconsistent with the above are hereby repealed.

SECTION 4. This Ordinance and the salaries herein are subject to all Federal Laws, rulings, and guidelines concerning prices and wages.

SECTION 5. This Ordinance shall take effect after its final passage and publication according to law.

MAYOR OPENS THE MEETING TO THE PUBLIC

There were no public comments this evening.

MOTION TO CLOSE PUBLIC HEARING

Proposed By: Deputy Mayor Doyle

Seconded By: Committeeman Kocubinski

MOTION TO ADOPT ORDINANCE 2020-11

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeBaecke		X	X			

NON-CONSENT AGENDA

2020-125 Resolution Applicant Local Government Emergency Fund (CRF) Grant

**RESOLUTION 2020-125
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**APPLICANT’S RESOLUTION
LOCAL GOVERNMENT EMERGENCY FUND (CRF) GRANT**

WHEREAS, as the public health emergency associated with the COVID-19 pandemic continues, the most significant negative financial impacts faced by county and municipal governments throughout New Jersey result from extreme economic contraction, deficits in tax and fee revenues, and extraordinary increases in public safety and health and human services expenditures; and

WHEREAS, severe fiscal stress limits the ability of counties and municipalities to maintain essential services and take the steps necessary to fight COVID-19; and

WHEREAS, without substantial federal assistance, residential taxpayers would absorb the primary impact of meeting these extraordinary needs and closing any associated operating deficits; and

WHEREAS, the Department of Community Affairs (“DCA”), through the Division of Local Government Services (“DLGS” or “Division”), has been deemed the lead agency for the distribution of the Local Government Emergency Fund (the “LGEF” or “Program”), provided through an allocation of the State of New Jersey’s CARES Act Coronavirus Relief Fund (CRF Funds); and

WHEREAS, counties and municipalities excluded from the federal government’s direct CRF allocation plan, as well as those counties and municipalities that are currently the most impacted by COVID-19 in comparison to their available resources, are eligible for LGEF funds pursuant to a maximum distribution determined by formula; and

WHEREAS, a total of \$60 million is currently being made available under the Program, with a potential \$60 million more to be allocated; and

WHEREAS, LGEF Grants exist to support costs incurred as part of a local unit’s response to COVID-19.

NOW, THEREFORE, BE IT RESOLVED by the Township of North Hanover in the County of Burlington, that the Township of North Hanover will apply for a LGEF Grant in the amount of \$9,536.17.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor DeBaecke	X		X			

PUBLIC COMMENT: Members of the public wishing to address the Township Committee must state their name and address for the record.

Mayor DeBaecke opened the meeting to the public.

Ms. Carmichael – 610 Hanover Drive – Ms. Carmichael expressed some concerns. She stated she has an ongoing issue with her driveway apron and puddling at the end of her driveway. She asked the issue to be re-visited. Mayor DeBaecke stated he somewhat recalled her past complaints and noted he remembered the driveway was somewhat depressed and that was causing the issue. He stated would look into the previous issues and the Engineers responses at that time and get back to her. Mayor DeBaecke also asked Ms. Carmichael to email the clerk her paperwork also. She also inquired about the intersection of Streeker and Larrison. Mayor DeBaecke noted it was engineered that way because prior cars were blowing through stop signs and the re-design would force people to stop. He stated it met all the requirements at the time of the project. Ms. Carmichael also noted the brush recycling at the waste facility is difficult. Mayor DeBaecke noted this was the only solution as the company would no longer be accepting Township residents as it was starting to hinder their business. He noted this was the solution to keep the services for the taxpayers. It was suggested she could take directly to the companies’ yard for a fee. Ms. Carmichael noted she appreciated the low taxes.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Deputy Mayor Doyle

Seconded By: Committeeman Kocubinski

EXECUTIVE SESSION RESOLUTION

2020-126 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Police Personnel Matter, Contract Matters, Personnel Matters and Litigation matters

**RESOLUTION 2020-126
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Police Personnel Matter, Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested

parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle	X		X			
Committeeman Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor DeBaecke			X			

MOTION TO ADJOURN TO ENTER INTO EXECUTIVE SESSION

7:21 pm

Proposed By: Deputy Mayor Doyle

Seconded By: Committeeman Kocubinski

Respectively submitted,

Mary Picariello, RMC/CMR/CTC

Township Clerk